



28DIGITAL IVZW
7 Rue Guimard
1040 Brussels | BELGIUM

E. tenders@28digital.eu
W: 28digital.eu

REQUEST FOR QUOTATIONS

TTO Club

28DIGITAL IVZW

Brussels, July 23rd 2026



1. Definitions

Agreement – The framework agreement, service agreement and/or agreement to delivery on which the Assignment is executed in accordance with the Tender.

Assignment – The services and/or products that Supplier will deliver in accordance with the Tender and the Agreement. The Assignment is explicitly described in Section 3.

BVFM – (Best Value for Money) The Tender which provides the most advantageous combination of costs, quality and/or sustainability.

Offer – The complete offer of the Supplier including all documents with which 28DIGITAL IVZW can determine if the Supplier and its Offer meet the minimum requirements and to what extent the offer qualifies as BVFM (Best Value For Money).

Qualitative Criteria - Qualitative criteria are intended to provide 28DIGITAL IVZW with certainty about the quality of the Offer to complete the Assignment as desired and within the timeframe.

Minimum Requirements - Minimum criteria that a company as a whole or any proposed individual must possess to be considered for award of the Agreement.

RfQ (Request for Quotation) – Underlying document with which the Supplier is asked to submit its quotation for the services specified.

Service(s) and/or Products - Requested services and/or products as defined in this document.

Supplier/Vendor - The legal entity (or combination of legal entities) that is requested to submit an offer in accordance with the Assignment and corresponding requirements as formulated in this Tender.

Tender - refers to the contract opportunities published by public sector organizations for goods, services, works, and utilities. Tenderer - A legal entity (or combination of legal entities) that is willing to submit and/or has submitted a Tender in accordance with the Assignment and corresponding requirements as formulated in this RFP.

Third parties – All parties except: Client, the Tenderers and all their legally related parties.

Qualitative selection criteria – Qualitative criteria are intended to provide Client with certainty on the quality of the Tenderer to complete the Assignment as desired and within the timeframe.

Working day – A calendar day, not the Saturday or Sunday, not an internationally respected holiday and/or the equivalent of such a day as respected by Client.

TTO – Technology Transfer Office

KTO – Knowledge Transfer Office



2. About 28DIGITAL

28DIGITAL is Europe's digital innovation engine, a multi-stakeholder platform, rooted in European values and open to the world, we turn knowledge into innovation, scale startups into global ventures, and build the next generation of digital talent to shape a fair, competitive, and human-centric digital future.

28DIGITAL invests in strategic areas to accelerate the market uptake and scaling of research-based digital technologies (deep tech) focusing on Europe's key societal challenges: Digital Tech, Digital Cities, Digital Industry, Digital Wellbeing, and Digital Finance.

Since its launch, 28DIGITAL has equipped more than 3,500 students with the skills to innovate and become entrepreneurs; 28DIGITAL has supported more than 780 start-ups and scaleups to grow internationally, created more than 250 ventures and launched more than 540 products and services commercially.

28DIGITAL reflects a new European ambition, the "28th regime": a borderless, European framework where digital innovation, talent and entrepreneurship can thrive across the Single Market. 28DIGITAL is aligned with the European Commission's priorities for competitiveness, sovereignty, and sustainability. We reflect the urgency highlighted in the Draghi Competitiveness Report and Letta's Single Market Report: Europe must invest in talent, innovation, and scale-ups to remain a global leader; we also recognise the call from the Union of Skills to invest in future-oriented education, lifelong upskilling, and mobility as a precondition for competitiveness. We see our transition as a true European spin-off: independent yet faithful to our mission, working in close alignment with the European Commission.

28DIGITAL was founded upon the initiative of the European Institute of Innovation and Technology (EIT), a body of the European Union. 28DIGITAL received €1.1B funding and strategic guidance from the EIT over 15 years as an EIT Knowledge and Innovation Community (KIC). Following the successful signature of a Memorandum of Cooperation, the EIT and 28DIGITAL collaborate to further boost innovation in digital transformation across Europe and beyond.

3. General information

28DIGITAL has voluntarily decided, in accordance with the EU "Financial Regulation" (EU no 966/2012), to set up a strong management and control procurement system. In addition to the principles as contained in the Financial Regulation, 28DIGITAL has sought guidance in the European procurement directives 2014/24/EU and 2007/66/EG. These Directives include provisions and principles like transparency, equal treatment, non-discrimination, proportionality, and lack of conflict of interest, which are equally respected throughout 28DIGITAL and this procurement procedure.

This RfQ is therefore a result of the choices 28DIGITAL made in its Procurement Manual. In accordance with the 28DIGITAL Procurement Policy and the European procurement Directive, the maximum contract value is EUR 55.000,00. Therefore, we have invited several suppliers to submit a quote and announced this Assignment on the 28DIGITAL website for greater visibility.

4. Scope of the RfQ

With this Request for Quotation (RfQ), 28DIGITAL IVZW is seeking a detailed quotation from qualified vendors for the development and delivery of the **TTO Club**, an initiative dedicated to facilitating peer exchange and co-developing policy-relevant insights among 15 Technology Transfer Offices (TTOs) and Knowledge Transfer Offices (KTOs) on collaboration with corporate partners.

The proposed activities should be delivered and hosted as follows:

1. **Online activity:** Delivery and hosting of an online session for 15 TTOs and KTOs, focused on sharing common challenges, pain points, and issues encountered when collaborating with corporates (e.g. co-creation of spin-offs, IP licensing).
2. **Onsite activity:** Delivery and hosting of an onsite event for 15 TTOs and KTOs, focused on exchanging best practices, supported by successful case studies and guidelines provided by the selected host institution (a higher education institution or research centre). The host institution may be the RfQ applicant, or another institution selected based on its proven track record of successful collaboration with corporate partners. If another institution is delegated as host institution, please declare it by using appendix 2.

The onsite activity should include the participation of at least two corporations from the local or, preferably, international innovation ecosystem, to provide the corporate perspective on the opportunities and challenges of academia–industry collaboration.

3. **White paper:** The activities described above should include the participation of rapporteurs responsible for collecting participants' inputs and preparing a white paper to be addressed to EU institutions (e.g. in relation to the upcoming framework on knowledge valorisation intermediaries planned by DG RTD).

If the above delivery format is not feasible, the vendor should clearly explain in its proposal how it intends to deliver and host the activities while achieving the objectives of the initiative.

This initiative is funded by the EIT – European Institute of Innovation and Technology.

4.1 Assignment and objectives

We are seeking a high-quality, reputed, reliable vendor with demonstrated expertise in engaging Technology Transfer Offices (TTOs) and Knowledge Transfer Offices (KTOs), including direct experience in facilitating exchange programmes, communities of practice, or peer learning initiatives within the European knowledge transfer ecosystem. Experience in producing policy-oriented outputs addressed to EU institutions is considered an asset.

In addition, the selected vendor is expected to foster a collaborative community where participants can openly share challenges, pain points, and best practices.

Preference will be given to vendors that have previously produced at least one white paper addressed to EU institutions.

The project aims to engage staff members from at least 15 medium-sized TTOs and KTOs in a structured peer exchange program. The number of participants from each institution may vary.

Key activities and pricing items

1. Online activity

The vendor shall be responsible for designing, organising, and delivering one high-quality online synchronous activity focused on identifying and discussing the pain points and challenges experienced by TTOs and KTOs when collaborating with industry. The programme shall last no more than one day (maximum six hours) and should be designed to identify the obstacles and barriers that have hindered or prevented participants from establishing collaborations with local and international companies, particularly in relation to IP commercialisation, spin-off co-creation, spin-off investment, and other knowledge valorisation activities.

In addition to organising and delivering the activity, the vendor shall be responsible for moderating the discussions and appointing one or more rapporteurs to collect participants' feedback. The collected inputs

shall be used both to inform the onsite exchange (Activity 2) and to contribute to the preparation of the white paper (Activity 3).

2. Onsite exchange

The vendor shall design, organise, and deliver one onsite European TTO/KTO exchange programme aimed at addressing the pain points identified during the online activity (Activity 1) and presenting best practices for overcoming barriers related to IP commercialisation, academia-industry collaboration, knowledge valorisation, and venture creation.

The target audience and participants will be the same as those attending the online activity. The event should be hosted by a TTO, KTO, university, or research centre with demonstrated expertise and a strong track record of collaboration with industry.

The activity should be highly interactive and include the participation of rapporteurs responsible for collecting participants' feedback. These contributions, together with the best practices shared by participating corporations, shall be incorporated into the white paper (Activity 3).

The vendor shall cover all costs related to event organisation, including venue hire, catering, and other associated event management expenses. Accommodation costs shall be covered by the vendor for a maximum of 30 TTO/KTO participants (up to two per institution). Accommodation and travel costs for corporate representatives and European Commission observers, if any, shall be borne by 28DIGITAL and are not included in the vendor's scope.

3. White paper

The vendor shall prepare and deliver to 28DIGITAL a white paper, provisionally titled "**Strengthening TTO–Industry Collaboration in Europe: Practitioner Insights and Policy Recommendations**". The title and framing shall be finalised collaboratively with 28DIGITAL and the participating TTOs following the completion of the inline and onsite activities. The objective is to develop a practical framework to strengthen collaboration between TTOs/KTOs and corporations, thereby reducing dormant intellectual property, enhancing knowledge valorisation, and fostering stronger partnerships between research organisations and industry to better align research activities with market needs.

The white paper shall begin with an analysis of the current European landscape of academia-industry collaboration, with particular emphasis on IP commercialisation and dormant intellectual property. It shall then integrate insights gathered from 28DIGITAL stakeholders, participating TTOs, KTOs, corporations involved in the activities described above, and any additional evidence or recommendations that the vendor considers relevant to improving collaboration between universities and industry in the areas of knowledge valorisation, IP licensing, and spin-off creation.

The white paper should be contextualised within DG RTD's ongoing work on the Competence Framework for Knowledge Valorisation Intermediaries and should include recommendations on the role that the European Commission could play in strengthening the European innovation ecosystem. In particular, it should address questions such as:

- What actions could be undertaken at European level to strengthen TTO capacities that cannot be effectively addressed at national level?
- Which European initiatives could further support knowledge valorisation while recognising the specific characteristics of different sectors?
- Which enablers do TTOs require to improve collaboration with industry, and what role could the European Commission play in facilitating these developments?



General requirements for Activities 1 and 2

- The selection of the 15 participating TTOs and KTOs shall be the sole responsibility of 28DIGITAL, which will provide the vendor with the list of participating organisations and attendees.
- All activities shall be delivered in English.
- The vendor shall specify the proposed location and delivery format of the training programme and explain how participants will be granted access to the online platform, where applicable.
- The vendor shall organise and deliver both activities between **5 October 2026 and 11 December 2026**.
- Both activities should include the participation of a selected number of corporations participating in the 28DIGITAL Corporate Club to provide their perspectives, as well as representatives of the European Commission invited by 28DIGITAL to attend as silent observers.
- The vendor may allocate a limited portion of the project effort to supporting 28DIGITAL in the preparation of promotional and dissemination materials, including social media content, flyers, and other communication assets.

4.2 Eligibility Criteria and qualitative requirements

To be eligible, organizations must:

- Be legally registered and based in the EU.
- Be General Data Protection Regulation (GDPR)-compliant and secure.
- Have proven experience in designing and facilitating peer exchange programs, trainings, communities of practice, or policy-oriented convenings in the field of knowledge transfer and/or technology commercialisation.
- Have the capacity to implement the full program scope, including project management, design, delivery of training and utilize learner feedback for improvement.
- Ensure availability of experienced staff for the full program duration.
- Be fully operational in English.

4.3 Key dates and deliverables:

Timeline Deliverable

23 rd July 2026	Publication date and/or invite RfQ to potential suppliers to bid
04 th August 2026	Deadline for requesting clarifications
07 th August 2026	Last date to 28DIGITAL to issue clarifications
04th September 2026, 10 AM CET	Deadline for vendors to submit their proposals to the RfQ
11 th September 2026	Deadline for evaluation and vendor selection
14 th September 2026	Intended date of notification of award
17 th September 2026	End of standstill period
21 st September 2026	Intended date of contract signature
21 st September 2026	Intended starting date

5. Budget and Procurement

The total budget for the delivery of the online activity, the onsite exchange and the writing of the white paper is up to €55,000 (VAT excluded).

The selected organisation will be remunerated according to the following schedule, subject to 28DIGITAL's approval of each milestone: 30% upon contract signature; 30% upon successful completion and 28DIGITAL's acceptance of Activity 2 (onsite exchange); 40% upon delivery and 28DIGITAL's acceptance of the final white paper (Activity 3). Payment will follow submission of a valid invoice for each milestone.

All costs related to the preparation and submission of the offer shall be borne solely by the bidder. No reimbursement will be provided for any expenses incurred during the application process.

Contract modification is possible under the conditions laid down in Article 172 of EU Financial Regulation. The Agreement is expected to commence upon completion of the supplier selection process and will be considered complete upon the acceptance of all commissioned deliverables, but not before the contractual end date.

This initiative is funded by the EIT – European Institute of Innovation and Technology.

6. Key Selection Criteria

Tenderers and interest organization are invited to submit a detailed proposal, having in mind the following principles:

- Clarity and completeness of the price breakdown.
- Relevance of experience and qualifications.
- Quality and feasibility of the proposed program.
- Cost-effectiveness and best value for money.

The tenderer confirms that the individual submitting the natural or legal entity's proposal is duly authorized to bind its entity to the proposal as submitted. The tenderer also confirms that it has read the instructions to tenderers and has the experience, skills and resources to perform, according to conditions set forth in this proposal and the tenderers' proposal.

6.1 Submission of offers:

The offer must be e-mailed in English to the following addresses before the deadline expires on September 4th, 2026 (10 AM CET) to: tenders@28digital.eu at the attention of Riccardo Cunico. The proposal shall contain the following documents:

- Company information (Appendix 1).
- Information on Subcontractors (Appendix 2), whether applicable; please mention the institution delegated as host of the onsite activity if different than yours.
- Declaration of Honour (Appendix 3).
- Price sheet (Appendix 4).
- Technical and Functional offer (use your own format to a maximum of 12 pages A4). Please be aware of the prescriptions in Section 4 and include, at a minimum, the proposed timeline, delivery plan,

structure and content of the activities, the key insights to be covered in the white paper, milestone checkpoints, your previous experience (if any, please provide evidence of delivering) in drafting white paper addressed to EU institutions and delivering training programmes for TTOs and/or implementing innovative technology transfer processes, any relevant ATP certification, and any other information demonstrating your capacity to deliver the requested services.

All Tenders, supporting documents and correspondence must be submitted in English language. Where any original document which forms part of the Proposal is not in English, Tenderers must provide an accurate English translation together with a copy of the original document. In the event of any discrepancy or difference between various languages, the version in the English language shall prevail.

Candidates must send their Tender application documents through email as per the timeline defined in Section 4.

Tenders must be received before the Tender Submission Date by the time stated in the timetable set out in Section 4.3 (Timetable). It is the responsibility of Tenderers to ensure tenders are submitted by the tender deadline. Late Tenders shall not be accepted.

E-mailed copies of the Tender submission will not be accepted. Electronic files will be accepted in MS Word, Excel and Adobe PDF formats.

28DIGITAL is not responsible for corruption in electronic documents. Tenderers must ensure that electronic documents are not corrupted.

6.2 Proposal evaluation Details:

The following elements will be considered in the selection of any potential Supplier: applications will be evaluated across four criteria:

- **Technical and Functional Proposal – 40 points**
Clarity, feasibility, and quality of the proposed solution in terms of how the programme will be designed and delivered.
- **Timeline and Delivery Plan – 20 points**
The realism and structure of the implementation timeline, including intermediate meetings with 28DIGITAL and milestone checkpoints.
- **Proven Experience in white paper drafting, TTOs training and/or Tech Transfer – 20 points**
Specific experience in drafting white paper, implementing courses for TTOs and/or innovative processes in Technology Transfer. A higher score will be assigned to vendors certified under ATP, with the potential to accredit both online and onsite activities of the TTO Club.
- **Price Competitiveness - 20 points**
Assessment of overall cost in relation to scope, including clarity and completeness of the price breakdown.

Total: 100 points

Scoring Method: The top-ranked applicant in each category will receive the maximum points, others shall be calculated in relation to that in linear equation based on the evaluation.

7. General Provisions

7.1 Tender Participation

Participation in this Tender is only open to the invited Supplier, provided that Supplier demonstrates proven capability to meet the requirements of Section 3.2. If Supplier calls upon resources and/or experiences of Third parties, they must (within 5 working days upon request) submit a legally signed declaration of the Third party in which the Third party declares to apply the necessary resources whenever the Supplier requests.

28DIGITAL IVZW is not obligated to award the Assignment. 28DIGITAL IVZW is at all times permitted to end this procurement procedure and to start a new process whenever and however desired. In addition to this, 28DIGITAL IVZW reserves the right to suspend or cancel the Agreement, where the procurement procedure proves to have been subject to substantial errors, irregularities or fraud. If substantial errors, irregularities or fraud are discovered after the award of the Agreement, 28DIGITAL IVZW may refrain from concluding the Agreement. In the event of cancellation of the proposal procedure, 28DIGITAL IVZW will notify Supplier of the cancellation.

Tenderer shall take all measures to prevent any situation where the impartial and objective implementation of the Agreement is compromised for reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest ('conflict of interests'). Supplier should inform 28DIGITAL IVZW immediately if there is any change in the above circumstances at any stage during the implementation of the tasks.

28DIGITAL IVZW will not compensate any costs incurred by Supplier relating to this procurement procedure. 28DIGITAL IVZW has no intention of completing this procedure unsuccessfully. However, if situations arise that result in the decision to terminate the procurement procedure in whole or in part, temporarily or completely, and / or not to award the Assignment before or after receiving the Offer, Supplier is not entitled to compensation of any kind whatsoever. In no event shall 28DIGITAL IVZW be liable for any damages or whatsoever including, without limitation, damages for loss of profits, in any way connected with this procurement procedure, even if 28DIGITAL IVZW has been advised of the possibility of damages.

7.2 Communication During Procedure

During the proposal request it is prohibited to communicate with any other employee or otherwise to 28DIGITAL IVZW related person regarding this opportunity other than:

28DIGITAL: for the attention of Mr Riccardo Cunico, per **E-mail: tenders@28DIGITAL.eu**

Whenever Tenderer thinks the pricelist and/or this Tender misses any components that would be considered vital to fulfil any potential Assignment, we expect Supplier to inform 28DIGITAL IVZW.

Responses should be concise and clear. The Offer will be incorporated into any Agreement that results from this procedure. Supplier is cautioned not to make claims or statements that it is not prepared to commit to contractually.

Supplier represents that the individual submitting the Legal entities proposal, is duly authorized to bind its entity to the Offer as submitted. Supplier also affirms that it has read the Tender and has the experience, skills and resources to perform, according to conditions set forth in this Tender and the Offer. Supplier must be represented by its Legal representative who must sign the legally signed Offer letter, that should be added as part of the Offer.

7.3 Process for Questions and Answers

28DIGITAL invites Tenderers to ask questions. However, the following requirements must be observed:

- In case of obvious or perceived errors or omissions, including contradictions in the RfQ and/or Appendices, Tenderers are obligated to notify 28DIGITAL by the latest at the closing date for questioning as set out in the timeframe (Section 4.3). The moment of receipt of the questions is the measure. 28DIGITAL will not provide answers on questions received after the deadline. There will not be a second questioning period. Therefore, Tenderers are strongly advised to ask their questions as soon as possible to be able to formulate additional, in-depth questions upon receipt of the first answer(s).
- To enable proper processing by 28DIGITAL, each question must be formulated separately, with a clear reference to the part of the Tender document to which the question relates and without mentioning any company data. Please use the specific Appendix - questioning format - for that.

7.4 Clarifications of Tenders

28DIGITAL will reject any Tender that doesn't follow the instructions of this RFP. After submission of the Tenders, 28DIGITAL checks whether the Tender satisfies all the formal requirements set out in the Tender documents. Where information or documentation submitted by the Tenderers are or appears to be incomplete and/or erroneous and/or otherwise unclear and/or prices seem to be at an abnormal low subscription, 28DIGITAL is allowed to ask for a simple clarification. Tenderer is, however, not allowed to make substantive changes in the offer (like a different price or description of services).

On first request, the Tenderer concerned must submit, supplement, clarify or complete the relevant information or documentation within 2 working days after receiving the request. Whenever the Tenderer fails to give the requested supplement, clarification or relevant information, or these are unsatisfying and/or leading towards a different Tender, 28DIGITAL will exclude the Tenderer for this selection procedure.

7.5 Award Notification

The successful and unsuccessful Tenderers will be informed as soon as possible by the Award Notification (via email). 28DIGITAL will provide a brief explanation on the score and ranking of each individual Tender in comparison with the winning Tenderers. 28DIGITAL will not provide complete Tenders of other Tenderers. In addition, information that could harm public interests and/or the commercial interest of one of the Tenderers and/or that could harm fair competition will not be shared.

7.6 Appeals/complaints

Complaints regarding the procedure must be sent to: tenders@eitdigital.eu

Please note that filing a complaint does not automatically suspend the tender procedure. 28DIGITAL isn't obligated to suspend the procedure after receipt of questions and/or complaints. If the complaint procedure is not satisfactory to the complaining party, Tenderer has the right to address the (remaining) complaints to the competent court seated in Brussels (Belgium). Belgian law applies to this procurement procedure and the Agreement.

Tenderers convinced that they have been harmed by an error or irregularity during the award process can ask for clarification and/or file a complaint in order to prevent 28DIGITAL from signing the Agreement. 28DIGITAL will, with this regard, respect a "standstill period" of 3 calendar days starting from the day the Award notification was sent by e-mail to the Tenderers, during which Tenderer can address its complaints to the court seated in Brussels (Belgium). 28DIGITAL will not conclude the Agreement following the decision to



award the Agreement before the expiry of the “Standstill period”. Please ensure to notify 28DIGITAL in the event of a lawsuit.

7.7 Signature of the Agreement

The final award does not yet constitute the Agreement. The Framework agreements will be concluded at the time of signature by each Tenderer individually and 28DIGITAL.

Within 5 days of receipt of the Agreement from 28DIGITAL, the selected Tenderer shall sign and date the Agreement and return it to 28DIGITAL by using E-Signing. In the event that the winning Tenderer is unable to enter into contact within the above-mentioned period, 28DIGITAL may decide to conclude the Agreement with the second-best Tenderer.

8. Exclusion Criteria

The Tenderer will be excluded from participation in the current procedure, if:

- a. it is bankrupt, subject to insolvency or winding-up procedures, where its assets are being administered by a liquidator or by a court, where it is in an arrangement with creditors, where its business activities are suspended, or where it is in any analogous situation arising from a similar procedure provided for under national laws or regulations;
- b. it has been established by a final judgment or a final administrative decision that the Tenderer is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;
- c. it has been established by a final judgment or a final administrative decision that the Tenderer is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the Tenderer belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes a wrongful intent or gross negligence, including, in particular, any of the following:
 - I) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;
 - II) entering into agreement with other Tenderers with the aim of distorting competition;
 - III) violating intellectual property rights;
 - IV) attempting to influence the decision-making process of the contracting authority during the procurement procedure;
 - V) attempting to obtain confidential information that may confer upon its undue advantages in the procurement procedure;
- d. it has been established by a final judgment that the Tenderer is guilty of fraud, corruption, or money laundering.
- e. there is a conflict of interest with 28DIGITAL or with 28DIGITAL Staff performing the tasks of this Tender.

8.1 Ownership and Confidentiality

Supplier may use the information that 28DIGITAL IVZW provides regarding this Tender only for the purpose for which it was provided: (possible) participation in the Tender.

Supplier is obligated to treat the information 28DIGITAL IVZW provides with regard to this Tender in a confidential matter. Supplier will also impose this obligation upon Third parties with whom the Supplier



wishes to fulfil the requirements and / or the Assignment. This confidentiality will remain in effect during four years after the procurement procedure has ended.

28DIGITAL IVZW retains ownership of all Offers received under this procurement procedure. Offers will not be returned nor deleted at the end of the procurement procedure. Proprietary information identified as such, which is submitted by Supplier with regards to this procurement, will be kept confidential.

All material and content created or procured during the assignment are property of 28DIGITAL and are to be delivered to 28DIGITAL within the agreed timeframe after the Full Assignment sign-off.

28DIGITAL IVZW has the right – without notification - to share the Offer and the Agreement to internal audit services from EIT, to the European Court of Auditors, to the Financial Irregularities Panel and/or to the European Antifraud Office. This right remains in effect during the implementation of the Agreement and for four years after the completion of the Assignment. 28DIGITAL IVZW is allowed to do so for the purposes of safeguarding the EU's financial interests.

Publicity or advertising relating to, following, or by reference to this Assignment by or on behalf of the Supplier, on or after the procurement procedure is only permitted upon prior written consent of 28DIGITAL IVZW.

Oral notices, commitments or agreements have no legal power. All relevant information will be digitally provided in the documents. For transparency purposes, all the communications during the Tender procedure shall be in written.

All data exchange, work and correspondence during the procurement procedure and the performance of the Assignment will be in English or another language, the supplier and 28DIGITAL IVZW choose to use for communication.

By submitting the Offer, Supplier fully and unconditionally agrees with the requirements and terms set out in the Tender document. Submitting the Offer differently than described in this section will not be accepted.

The Offer needs to be submitted before the closing date and time specified in the Timeframe.

28DIGITAL IVZW reserves the right to check all submitted data without further permission of the Supplier and if necessary, by accessing the specified reference persons.

Kindest regards,

Riccardo Cunico



Appendices

- Appendix 1 - Company information
- Appendix 2 - Information on Subcontractors
- Appendix 3 - Declaration of Honour
- Appendix 4 - Price sheet
- Appendix 5 - Questioning format
- Appendix 6 - Draft agreement
- Appendix 7 - General purchase terms and conditions of 28DIGITAL IVZW